



**Government  
of South Australia**

**Department of the Premier and Cabinet Circular**

**PC024 – Integration of South Australia’s Strategic Plan into Government  
Agency Planning Processes**

***May 2004  
(Amended March 2005)***

## **PC024 – Integration of South Australia’s Strategic Plan into Government Agency Planning Processes**

### **Summary**

The State Government issued South Australia’s Strategic Plan (SASP) on 31 March 2004. The Plan is available on line at [www.stateplan.sa.gov.au](http://www.stateplan.sa.gov.au).

This sets out the Policy for Government agencies to link their planning processes to the objectives, targets and priority actions in South Australia’s Strategic Plan.

### **Policy**

Government agencies are advised that Cabinet has approved the following policy to apply immediately.

#### **1 Strategic Planning Processes**

- The objectives and targets in South Australia’s Strategic Plan must be considered in the planning processes of Government agencies.
- Agencies must demonstrate the alignment between their own business plans and South Australia’s Strategic Plan. Agencies’ business plans are to include specific comment as to how each of the high level goals, objectives or strategies in those plans will contribute towards achieving the objectives and targets of South Australia’s Strategic Plan.
- All high level documents and plans produced by Government agencies must reflect the objectives and targets of South Australia’s Strategic Plan and refer to them as necessary.

#### **2 Cabinet Submissions**

- All Cabinet submissions are required to make specific reference to South Australia’s Strategic Plan, in one of three ways:
  1. Wherever possible, information needs to be provided about how the proposal outlined in the Cabinet submission will impact on South Australia’s Strategic Plan targets.

2. Where a proposal cannot be linked to a target but will progress the Government's key strategic priorities under the broad objectives of the plan, this can be mentioned. 'Key Points' listed under each objective provide a guide on what may be included.
3. Where a proposal cannot be linked to South Australia's Strategic Plan at either target or objective level (or can only be linked tenuously or indirectly) note that there is no link.

### **Information to include on Cabinet submission cover sheets**

- All submissions are required to include the following information, as applicable, on cover sheets under the heading: *Relevant Government Policy and / or South Australia's Strategic Plan Target*:
  - Specific South Australia's Strategic Plan targets that the proposal will progress (or objective only when it can be clearly demonstrated how it will progress an objective's 'key points')
  - South Australia's Strategic Plan targets on which the proposal may have a negative impact
  - Alternatively, a comment advising there is no link to South Australia's Strategic Plan - when the proposal is routine in nature, or the links are tenuous, this should be simply stated rather than trying to invent a link
  - Where a submission is an expansion of, or supports, a previous submission the targets are not required to be listed again. The date of the original submission should, however, be provided.

### **Information to include in the body of the submission**

- Within the 'Discussion' section of the submission, a sub-section needs to be created entitled South Australia's Strategic Plan, to include information that supports the links entered on the cover sheet. Commentary should explain:
  - how the proposal will contribute to towards achieving the target(s) or objective(s), and
  - where there are conflicting tensions between targets, any action that will be undertaken to address negative impacts